

**VILLAGE OF TARRYTOWN
BOARD OF TRUSTEES
WORK SESSION 6:00 P.M.
WEDNESDAY, AUGUST 10, 2016
Tarrytown Village Hall
One Depot Plaza, Tarrytown, New York**

Board of Trustees Concerns

Open Session

1. Recreation and Senior Center Parking Lot
2. Fire Truck Bid
3. Extension of Sanitation Collection Program
4. State Mandated Training for Land Use Boards
5. Historic Designations
6. Consultant – Traffic Mitigation
7. Fitness Center
8. Riverside Hose Kitchen
9. Authorization to Sign Property License Agreement
10. Village Code – Section 305-67 A1(b),(c), Article XI
11. Tarrytown Fire Department Parade
12. Fishing Buttons
13. Fire Whistle
14. Senior Center
15. Town of Greenburgh Phase-In of Increase in Property Tax Assessment

Executive Session

- 1A. Tax Certiorari
- 2A. Personnel

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**VILLAGE OF TARRYTOWN
VILLAGE ADMINISTRATOR'S OFFICE
MEMORANDUM**

TO: Mayor Fixell and the Board of Trustees
FROM: Michael Blau, Village Administrator
RE: Consolidated Engine Bid
DATE: July 29, 2016

Please be advised that on July 28 I had a conversation with Michael Wilbur, Emergency Vehicle Response (EVR), the consultant hired by the Board of Trustees to work with the Consolidated Engine Truck Committee on the development of the bid specifications. I wanted to convey to you his comments from our conversation.

- When I first contacted EVR, I discussed anticipated costs with him. He noted that a fire truck bid received from a completely generic bid specification would cost the Village between \$625,000 and \$650,000 and a proprietary bid specification would cost the Village between \$750,000 and \$800,000.
- EVR believes that the attempt to make the bids as generic as they were saved the Village approximately \$100,000.
- If the Village rebids the fire truck, the Village should expect more bidders (since Ferrara's Fire Apparatus bid number is public), but he is concerned that the bid numbers would increase. It is also possible that with a rebid, the fire company not get the truck that they desire.
- EVR does not believe that the bid specification was proprietary. However, he noted that the other manufacturers knew that the only fire truck manufacturer that the Consolidated Engine Fire Truck Committee met with was Ferrara and that their preference of trucks was Ferrara. The various manufacturers are very busy at this time and since it is very costly and time consuming to put together a bid, the thought was that Consolidated was only interested in a Ferrara, the other truck manufacturers did not bid. If Consolidated would have invited more than one manufacturer to meet with them, the number of bidders would have increased.
- It is the recommendation of EVR to award the bid to Ferrara.

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**VILLAGE OF TARRYTOWN
VILLAGE ADMINISTRATOR'S OFFICE
MEMORANDUM**

TO: Mayor Fixell and the Board of Trustees
FROM: Michael Blau, Village Administrator
RE: Fire Truck Bid, Consolidated Engine Company
DATE: July 14, 2016

Please be advised that bids were due on July 8 for the bid for the new fire truck. The Village mailed the bid document to 11 different manufacturers and pursuant to law, advertised the bid in the newspaper. Only one bid was received from Ferrara Fire Apparatus, Inc. and that was the preferred manufacturer of the Consolidated Engine Truck Committee. As you may recall, the Board authorized an agreement with Emergency Vehicle Response (EVR) to serve as the fire truck consultant working with the truck committee to develop specifications sufficiently generic to generate multiple bidders for the manufacture of the new fire truck. Please note that EVR was hired by the Village at the request of the Consolidated Engine truck committee, since the committee knew that the Board would hire an outside fire truck consultant based upon the action by the Board in regards to the purchase of new fire apparatus for Riverside Hose Company and Conqueror Hook and Ladder Company. The agreement with Emergency Vehicle Response was executed on August 19, 2014.

From that date going forward, EVR worked with the truck committee on the development of the bid specifications. However, toward the end of 2015 it became evident that there was a problem between the consultant and the truck company. The agreement with the consultant was revised and expanded (executed amendment on February 11, 2016) to enable the consultant to finalize the specifications and working through my office, those specifications were ultimately finalized with the truck committee.

Past history evidences the fact that the Board rejected the first bid for the new Riverside Hose Company fire truck when only one bid was received. The bid specification was revised and five bids were received when the fire truck was rebid. No such action occurred in regards to the Conqueror Hook and Ladder bid because there were three bids received in regards to the purchase of that fire truck.

I believed it was necessary to provide you some history in regards to past fire truck bids. The sole bid for the Consolidated Engine fire truck is \$684,060.00. The amount that was included in the Five Year Capital Plan for FY 17-18 (even if the truck bid was awarded today, the manufacture of the truck would not be completed until next fiscal year) is \$750,000 (\$165,000 in a grant from the New NY Bridge Fund and \$585,000 to be financed by the Village). The bid amount is \$65,940 less than was included in the Capital Plan. Please note that the last time the Village awarded a bid for a pumper truck

was in April 2010 and the bids ranged from \$619,646 to \$723,444. Ferrera Fire Apparatus, Inc. did not bid at that time.

Kathy D'Eufemia from my office reached out to a number of possible bidders to question why they did not submit a bid. The comments from the possible bidders is included herewith. However, the gist of the phone calls was that the specifications still remain fairly specific to the Ferrara fire truck.

Since the next Work Session is not until August 10, I wanted to bring this matter to the attention of the Board to determine how you wanted to proceed. If you want to reject and rebid, I did not want to wait until the August 15 Board of Trustees meeting to take that action. Should the Board want to meet to discuss prior to the Board meeting of July 18, please let me know.

BID SPEC COMMENTS:

Hendrickson

Spoke with Brian – he said he spoke with you and said he needed something in writing that Spartan would not be excluded but he never got that. Didn't feel he could bid if Spartan was being eliminated.

Excelsior

Specs were specific to a particular brand (needed to be a sole source apparatus and specific materials) which narrowed the playing field.

Garrison Fire & Rescue Corp.

They generally only bid if they have had an advance meeting with the department. Without that they find they are only awarded bids in about 2% of the cases and it takes a long time to prepare the bids. He asked who the bidder was and when I told him, he said Ferrara is a very good company. He also noted it is not unusual these days to only receive one or two bids due to the time involved in preparing the bids.

Firematic Supply Company

Most specs represent what people want to buy and if sales reps don't see they can win, they won't spend 20 to 30 hours to put a bid together. He stated his product is high end in cost and that is not what these specs were aimed at.

Nichols

Sean called to ask why he didn't bid. He had put wrong date on his calendar and thought it was this Friday – he was 100% prepared to bid and will bid if it goes back out.

Hudson Valley Fire Equipment

Specs were written around one manufacturer and they don't like to waste time on that type of bid.

**VILLAGE OF TARRYTOWN
VILLAGE ADMINISTRATOR'S OFFICE
MEMORANDUM**

TO: Mayor Fixell and the Board of Trustees
FROM: Michael Blau, Village Administrator
RE: Sanitation Collection Program
DATE: August 1, 2016

Please be advised that I met with Howard Wessells, Superintendent of Public Works to discuss the expansion of the Sanitation PILOT program to the remainder of the Village, with some areas excepted from the program listed below. It is our intention to expand the program to the remainder of the Village during the month of October.

- Excepted areas
 - Broadway between Wildey Street and West Elizabeth Street. There are a few houses located on the south side of South Broadway which will be included in the program.
 - Main Street between Broadway and Windle Park. There are a few houses located on the south side of Main Street which will be included in the program.
 - The businesses in these areas will not be part of the program.
- New garbage cans will be purchased after this matter is discussed at this Work Session.
- Three sanitation trucks have been outfitted with the arm to pick up the garbage cans. No new arms need to be purchased and installed.
- There are enough funds in the prior Capital Budget appropriation to pay for the new garbage cans.
- The Village will be purchasing the larger garbage cans for the majority of residential properties. One hundred 65 gallon garbage cans will be purchased. These garbage cans are primarily for senior citizens who cannot maneuver the larger garbage cans.
- Garbage collection will occur on Mondays or Tuesdays, with recycling to continue on Wednesday. Sanitation staff will augment the Highway Department staff on Thursday and Friday.
- The holiday schedule will be as follows:
 - Monday holiday – Monday collection moves to Tuesday; Tuesday collection moves to Wednesday and Wednesday recycling collection moves to Thursday.
 - Tuesday holiday – Tuesday collection moves to Wednesday and Wednesday recycling collection moves to Thursday.
- On August 1, the Superintendent of Public Works and I met with the CSEA to explain the full roll out of the sanitation program.

**VILLAGE OF TARRYTOWN
VILLAGE ADMINISTRATOR'S OFFICE
MEMORANDUM**

TO: Mayor Fixell and the Board of Trustees
FROM: Michael Blau, Village Administrator
RE: Historic Designations
DATE: July 29, 2016

Included herewith please find the Local Landmark Nomination forms that were submitted to the Planning Board for review and thereafter supported by the Planning Board for submittal to the Board of Trustees for consideration. In the case of the locations that are on private property, the Board directed me to reach out to the property owners to determine the level of interest in such a designation. In the case of the Macy Farm Barn Estate Building owned by the Holy Spirit Association, they have expressed their desire not to have the building so designated (letter from their attorney included herewith). In regards to the Detmer Estate (Edgemont Condominiums) and the stone pillars and gate at the intersection of Benedict Avenue and Prospect Avenue, I received a verbal no from the representative from the management company after the matter was discussed by the Homeowners Association Board of Directors. I spoke with the president of the Landmark Condominium Homeowners Association, who expressed support for the designation. Initially the response was to request funding assistance for the maintenance of the WWI statue in their front yard in exchange for the designation, but when they were informed that the Village could not spend taxpayer monies on private property, they modified their decision.

I have requested a memorandum from the Village Attorney concerning possible ramifications to the Village should the Board designate a building, wall, etc. as historic when the property is opposed to such a designation. That memorandum is included herewith. In addition, I had previously shared with the Board a memorandum from the Village Attorney regarding the designation of the Tarrytown Lakes as historic and possible impacts of such a designation. That memorandum is also included herewith.

I would like to discuss with the Board how you would like to proceed with these possible historic designations.

**Local Landmark Nomination
Village of Tarrytown**

1. NAME OF PROPERTY

Current Name: Jacobs House

Historic Name: Macy Farm Barn Estate Building

2. LOCATION

Address: 14 Emerald Woods, Tarrytown, NY 10591

3. CLASSIFICATION

Ownership of Property

Private: X

Public-Local:

Public-State:

Public-Federal:

Category of Property

Building(s): X

District:

Site:

Structure:

Object:

OWNER AT THE TIME OF NOMINATION:
ADDRESS OF OWNER (if different from above)

4. FUNCTION OR USE

Historic: Estate Outbuilding
Current: Residential

Sub: Barn

Sub:

5. DESCRIPTION

ARCHITECTURAL CLASSIFICATION: Farm-Barn

MATERIALS:

Foundation: Brick and mortar

Walls: Brick and mortar, Wood Frame

Roof: Shingle

Other:

6. SIGNIFICANCE

Areas of Significance: Architectural, Social History

Date(s) of Construction: Late 1890s, Remodeled in early 1920s

Significant Person(s): Caroline Macy, Robert Dula

Architect/Builder: "Robertson-style"; Chester A. Patterson

Historic Contexts: "Millionaire's Colony" Estate Building

Statement of Significance

Map Research 1881-1946

By 1881, no structures were present in the site of the future Macy Staff Residence. The property is identified on the 1881 Atlas of Westchester County as a 99-acre estate called *Graystone*, which was owned by Walter S. Gurnee, the former Mayor of the City of Chicago.

The *Tarrytown Argus* reported the sale of the Gurnee House in March 1887 to Mrs. J. Macy. The only change depicted on the 1891 Bromley Atlas of the Hudson River Valley is the name of the owner, which was further identified as Mrs. Josiah Macy.

Caroline Everit Macy was the wife of Standard Oil executive, Josiah Macy (1838-1876), who had been involved in the early development of petroleum and oils. Sometime after his death, Caroline, who remained close to the Rockefeller family, purchased her Tarrytown estate. Mrs. Macy owned the property until her death in 1899 (French 1925: 51).

A 1900 map of Tarrytown shows that significant changes have taken place within the estate during her tenure (Wulff 1900). By that date a large building and two outbuildings (built by Mrs. Macy) are depicted on the map. Louis Stern was the owner following the death of Mrs. Macy. According to local directories, Louis Stern was an affluent New York City dry goods merchant. The 1901 Atlas of Westchester County identifies the large secondary building on the Stern estate as a brick "Barn" (Bromley 1901).

Only a few changes are observed on the 1910 Bromley Atlas. The barn and outbuildings are still present, as is the small house outside of the northern edge of the property on Sheldon Avenue. The property is now shown as being owned by Robert B. Dula and the main house, to the south of the project site is named "Hibriton." Dula is described as the president of a New York City company in local directories.

By 1929, the former Dula estate was divided into three parts (Hopkins 1929). The area between Sheldon Avenue and the main access road, which included the large brick barn, is depicted as being owned by Marjorie L. Binger. A 1946 Atlas of the Town of Greenburgh indicates that an R. L. Binger was the property owner by that date and no other changes were noted.

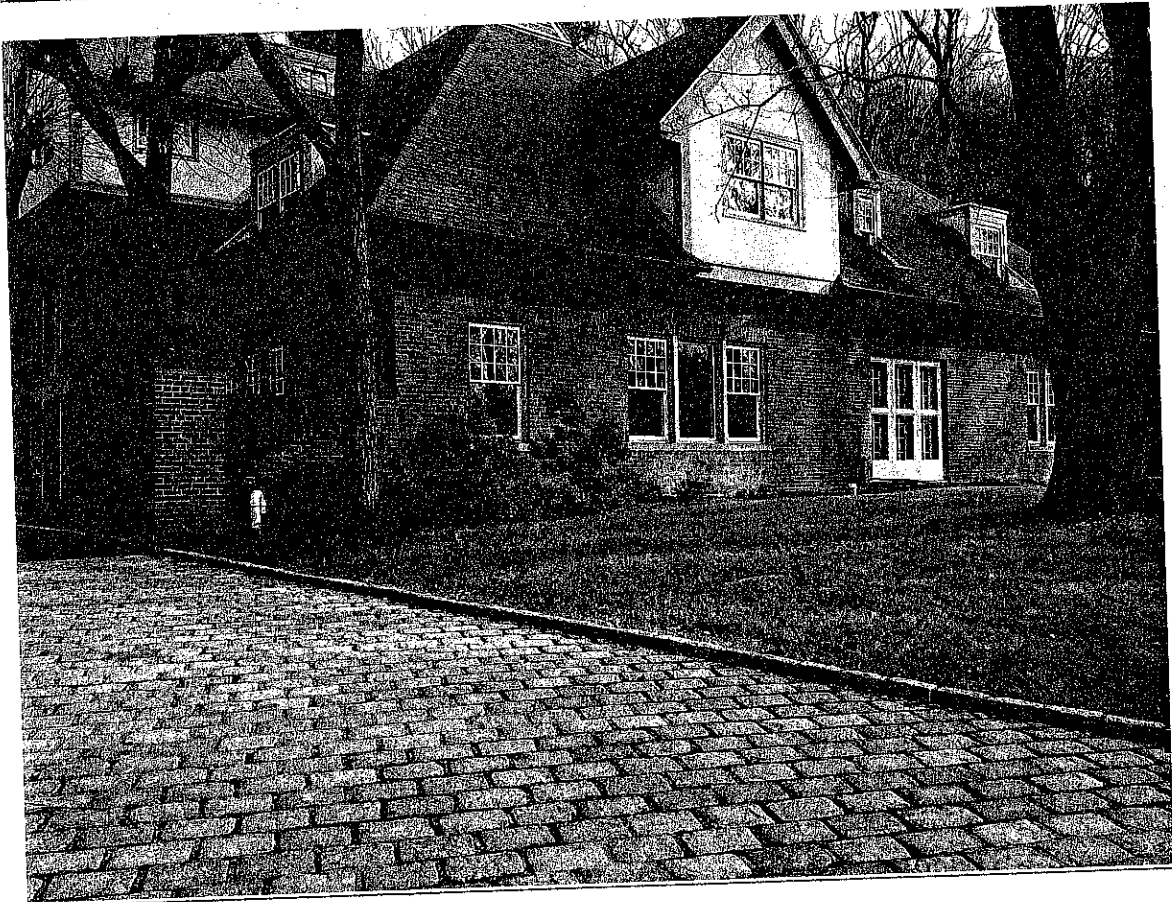
Brick Farm Barn Building

The two-story brick building is a dairy "Farm Barn" that may have been designed by R. H. Robertson (1849–1919), or in the "*Robertson style*" during the late 1890s for Mrs. Josiah Macy. Robert Henderson Robertson was a prolific designer on residential, commercial, and institutional buildings in the late nineteenth and early twentieth centuries. Although Robertson had been involved in designing some of the earliest "skyscrapers" in New York City including the American Tract Society Building (1896), a 23-story neo-Renaissance structure, and the Park Row Building (1896-1899) a 32-story, twin-domed structure, he also designed estate buildings. Robertson designed two other local mansions, Richmond Hill in Irvington and Shadowbrook in Tarrytown.

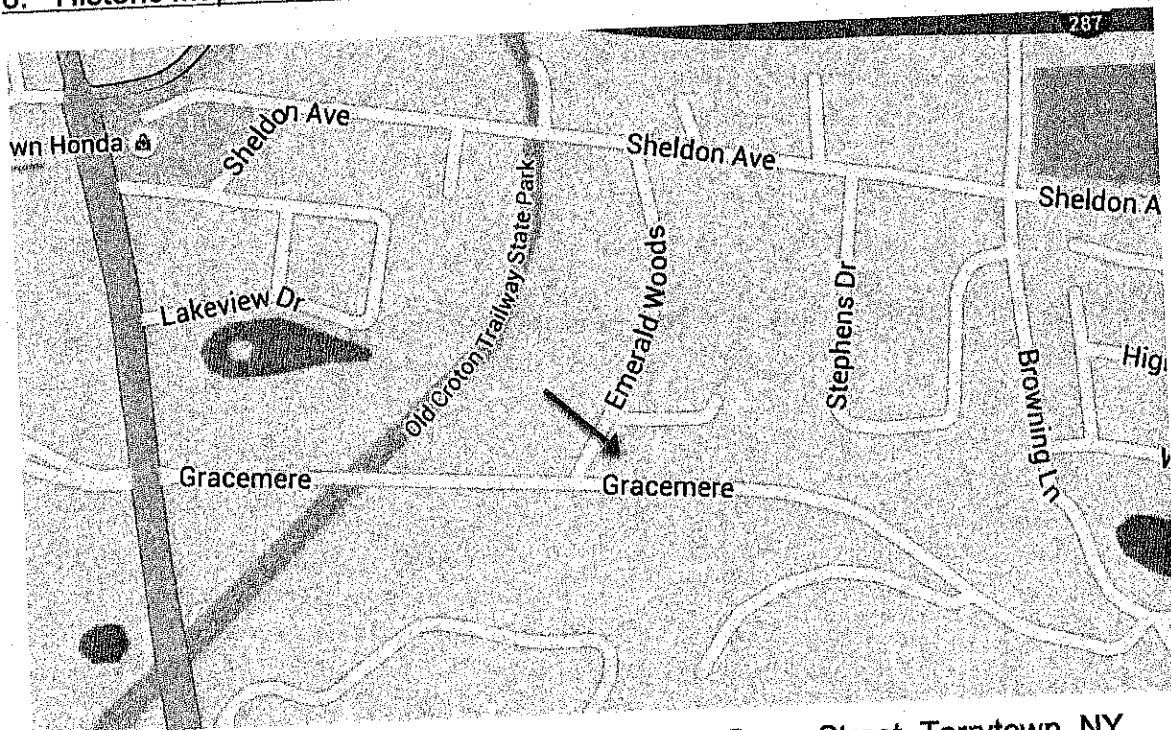
The large farm-barn dairy building was converted into a dwelling by renowned Tarrytown architect, Chester A. Patterson in the 1920s for Robert Dula. Patterson also designed Robert Byron Dula's Neo-Classical Palladian Style residence (Soundview Manor) in White Plains in 1922. Patterson was recognized nationally for his designs during the 1920s and 1930s and several of the buildings he designed are on the National and New York State Register of Historic Places.

This is a very unique historic structure in Village of Tarrytown and the exterior still retains its historic appearance. The building is recommended for Landmark Status.

7. Current Photograph (s) / Historic Photograph (s)



8. Historic Map / Current Map Showing Location



Nominated By: The Historical Society, Inc. One Grove Street, Tarrytown, NY
10591

**Local Landmark Nomination
Village of Tarrytown**

1. NAME OF PROPERTY

Current Name: Rose Hill Reservoir

Historic Name: Rose Hill Reservoir

2. LOCATION

Address: Intersection of Rose Hill Avenue and Union Avenue, Tarrytown, NY
10591

3. CLASSIFICATION

Ownership of Property
Private:
Public-Local: X
Public-State:
Public-Federal:

Category of Property
Building(s):
District:
Site:
Structure: X
Object:

4. FUNCTION OR USE

Historic: Water Management
Current: None

Sub: Reservoir
Sub:

5. DESCRIPTION

ARCHITECTURAL CLASSIFICATION: Water Management Feature

MATERIALS:

Foundation: Brick and mortar
Walls: Brick and mortar
Roof: Brick and mortar
Other:

6. SIGNIFICANCE

Areas of Significance: Engineering, Social History

Date(s) of Construction: 1876/1877, 1881

Significant Person(s):

Architect/Builder:

Historic Contexts: Community Water Supply

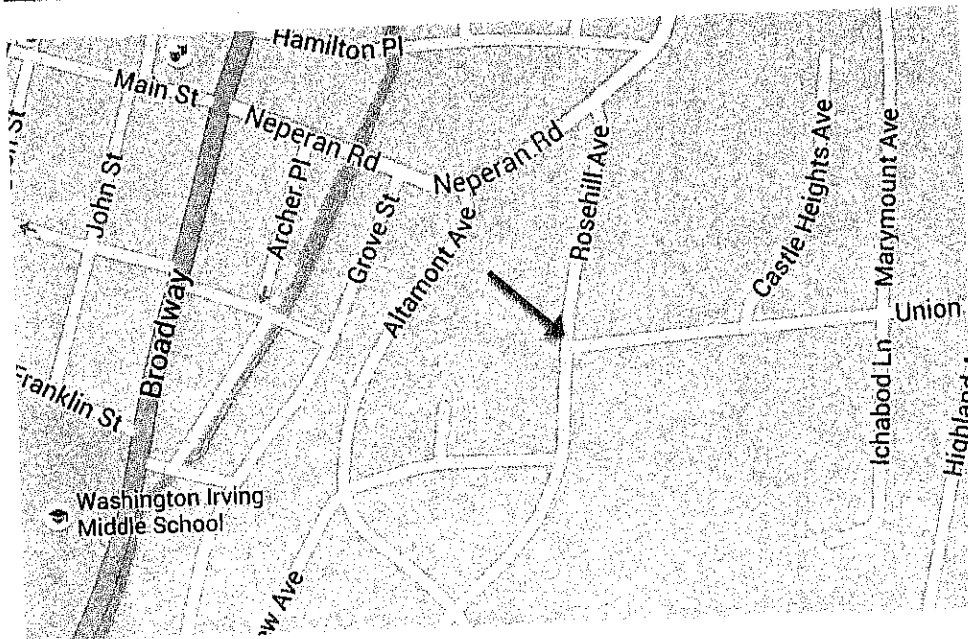
Statement of Significance

After fire gutted 19 buildings downtown in 1876, the need for an effective water supply for firefighting was evident. In August one of the early water retention systems that was created by the Village to assist with fire management was the Rose Hill Reservoir (voted by Board of Trustees on Aug. 2). The cornerstone was laid on December 19 of that year. The size of the reservoir is 50 feet x 40 feet – and 15 feet deep – with a capacity to hold 225,000 gallons of water. The reservoir initially used water pumped in via pipes from a small brook. In 1881, the Village voted to sink an artesian well on Neperan Road to supply the reservoir with clean potable water.

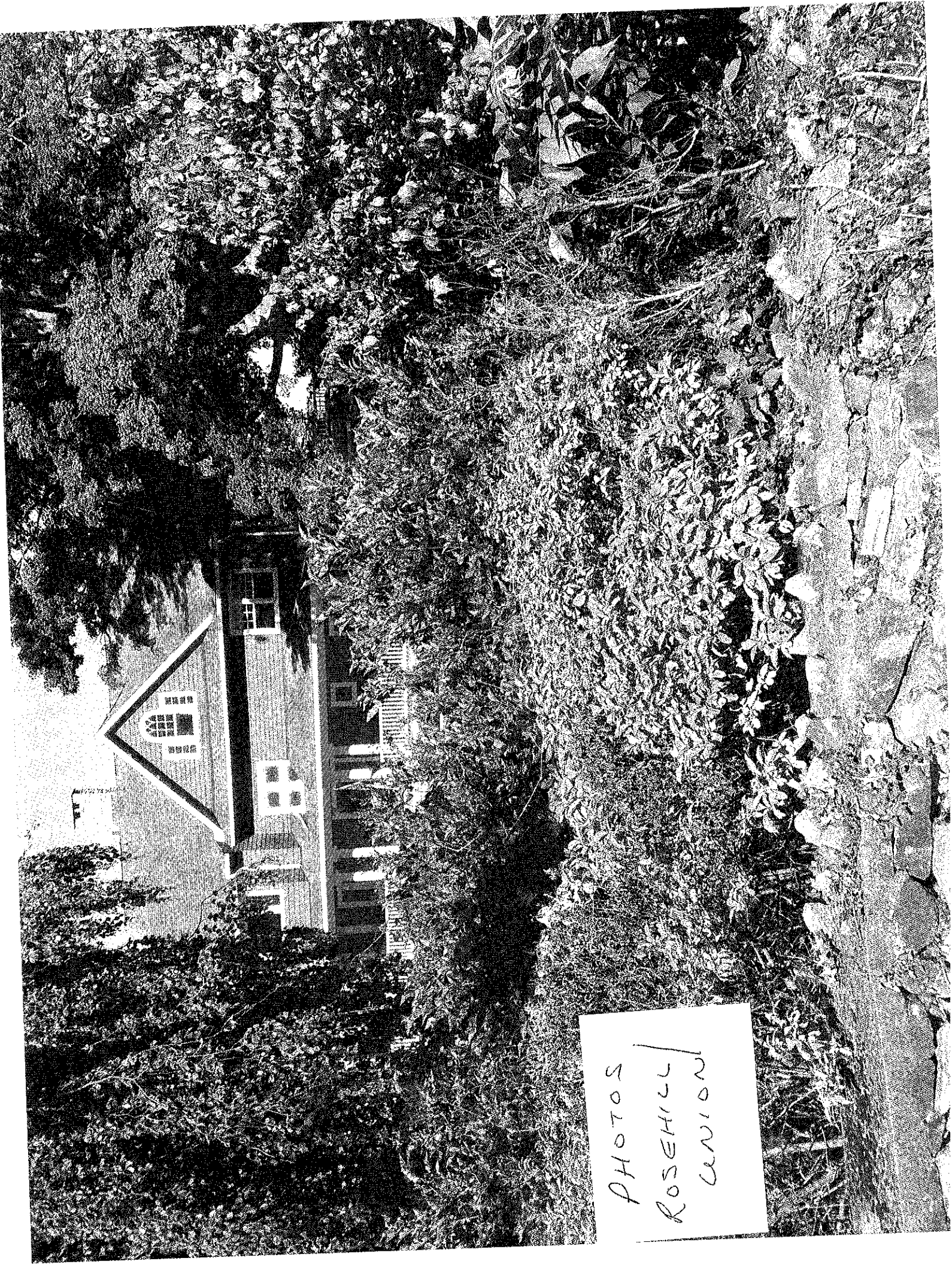
The Rose Hill Reservoir is recommended for landmark status.

7. Current Photograph (s)/Historic Photograph (s)

8. Historic Map/Current Map Showing Location



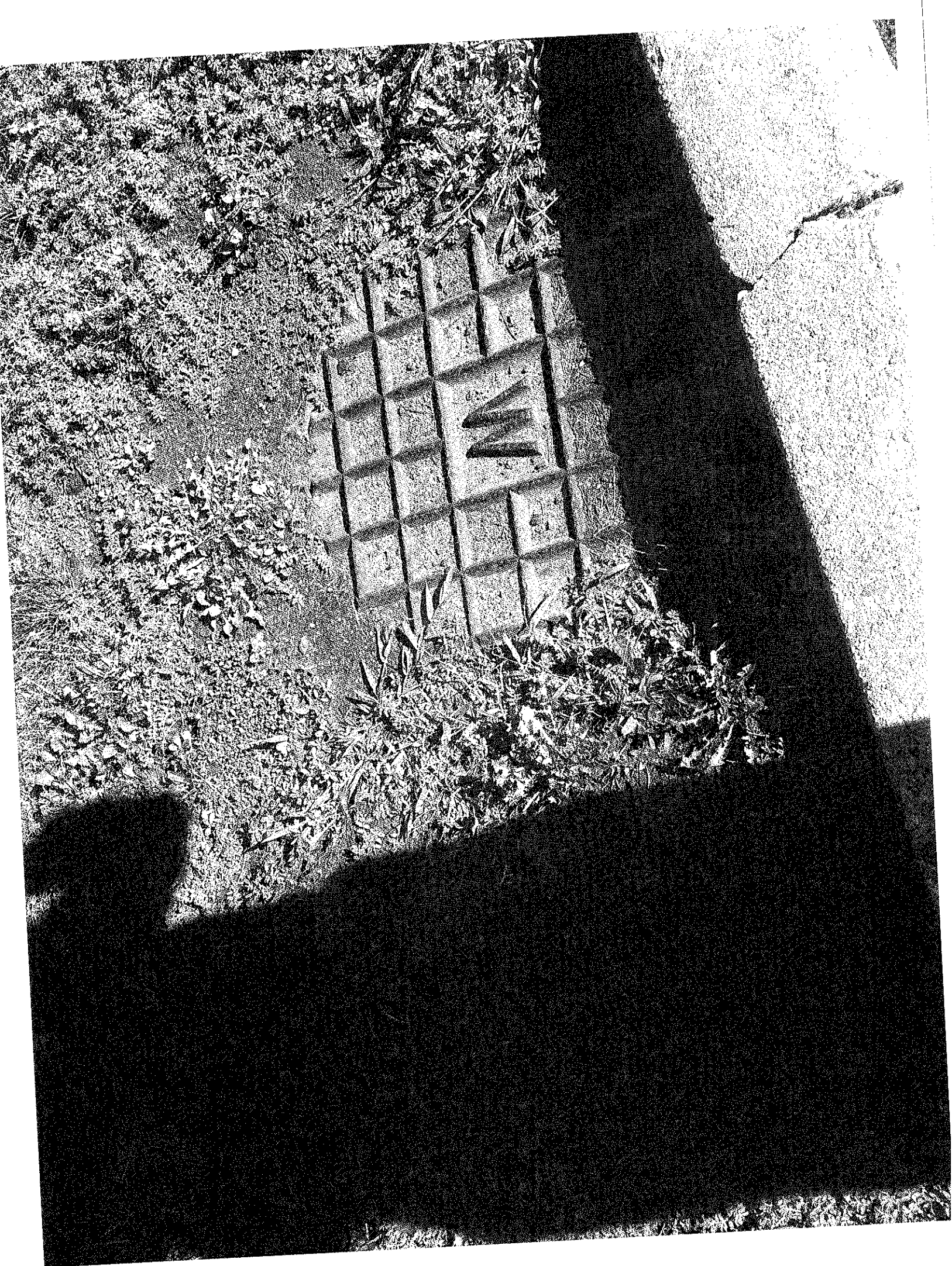
Nominated By: The Historical Society, Inc. One Grove Street, Tarrytown, NY 10591



PHOTOS
ROSEHILL
UNION









**Local Landmark Nomination
Village of Tarrytown**

1. NAME OF PROPERTY

Current Name: World War I Memorial

Historic Name: World War I Memorial

2. LOCATION

Address: 18 North Broadway, Tarrytown, NY 10591

3. CLASSIFICATION

Ownership of Property

Private: X

Public-Local:

Public-State:

Public-Federal:

Category of Property

Building(s):

District:

Site:

Structure:

Object: X

4. FUNCTION OR USE

Historic: Monument/Marker

Sub:

Current: Monument/Marker

Sub:

5. DESCRIPTION

ARCHITECTURAL CLASSIFICATION: Monument/Marker

MATERIALS:

Foundation: Stone and mortar

Walls:

Roof:

Other: Bronze Statue and Marker

6. SIGNIFICANCE

Areas of Significance: Social History, Community Commemoration

Date(s) of Construction: 1927

Significant Person(s):

Architect/Builder: J. P. Pollia (Artist)

Historic Contexts: Community Monument/Educational Property

Statement of Significance

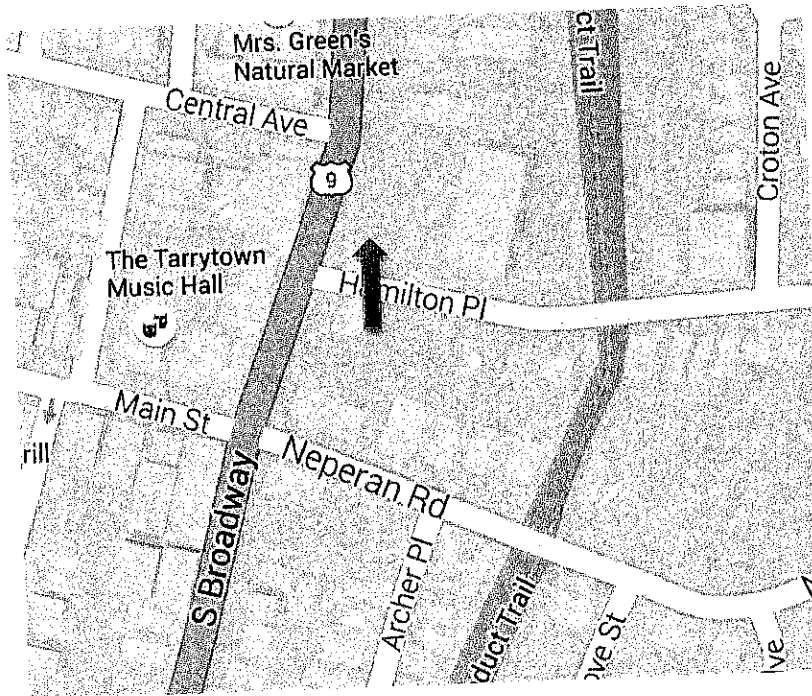
Honoring those who served our country and the eight who made the supreme sacrifice during World War I. The statue was unveiled during a ceremony on May 30, 1927. The artist who designed the monument was J.P. Pollia, the Director of the Modern School of Sculpture in Boston, Massachusetts. Pollia designed numerous monuments during the 1920s and 1930s.

The statue, designed by J. P. Pollia, is recommended for landmark status.

7. Current Photograph (s)/Historic Photograph (s)



8. Historic Map/Current Map Showing Location



Nominated By: The Historical Society, Inc. One Grove Street, Tarrytown, NY 10591

**Local Landmark Nomination
Village of Tarrytown**

1. NAME OF PROPERTY

Current Name: Tarrytown Lakes

Historic Name: Tarrytown Lakes

2. LOCATION

Address: Neperan Road, Tarrytown, NY 10591

3. CLASSIFICATION

Ownership of Property

Private:

Public-Local: X

Public-State:

Public-Federal:

Category of Property

Building(s):

District:

Site: X

Structure:

Object:

4. FUNCTION OR USE

Historic: Reservoir

Sub:

Current: Lakes, Recreational

Sub:

5. DESCRIPTION

ARCHITECTURAL CLASSIFICATION: Man-Made Lakes

MATERIALS:

Foundation:

Walls:

Roof:

Other:

6. SIGNIFICANCE

Areas of Significance: Engineering, Social History

Date(s) of Construction: 1888

Significant Person(s):

Architect/Builder:

Historic Contexts: Community Water Supply/Recreational

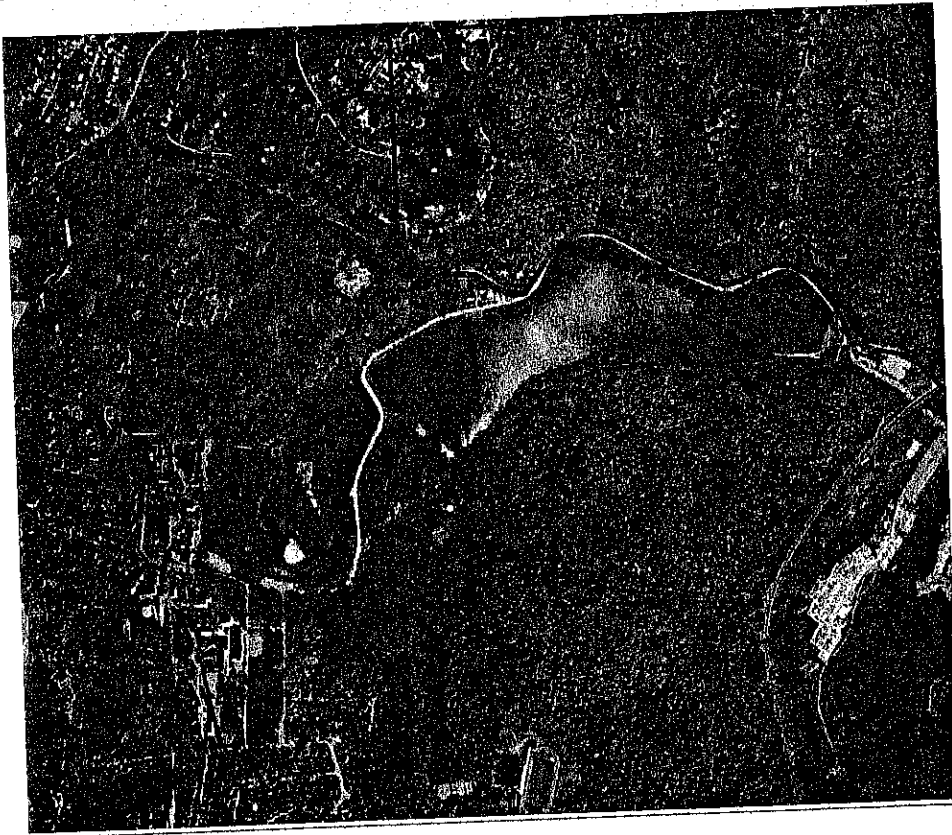
Statement of Significance

The need for a comprehensive public water management system was an ongoing issue for residents of Tarrytown during the late 19th century. During August 1887, Village residents voted for a \$100,000 bond that would allow the filling the swampy Storm Brook Valley and create a large reservoir. (Supplemental bonds were approved as the project moved forward.) A 24-foot dam was built across the valley and the houses of 5 residents were relocated. The design called for two artesian wells to be sunk that would help feed two large lakes. The foundations of these wells are still present. Completed in November 1888 – the upper lake is spread over 20 acres and contains 20 million gallons of water and the lower lake is spread over 50 acres and holds 170 million gallons of water. The new system was able to provide up to 1 million gallons a day with a final cost of approximately \$450,000.

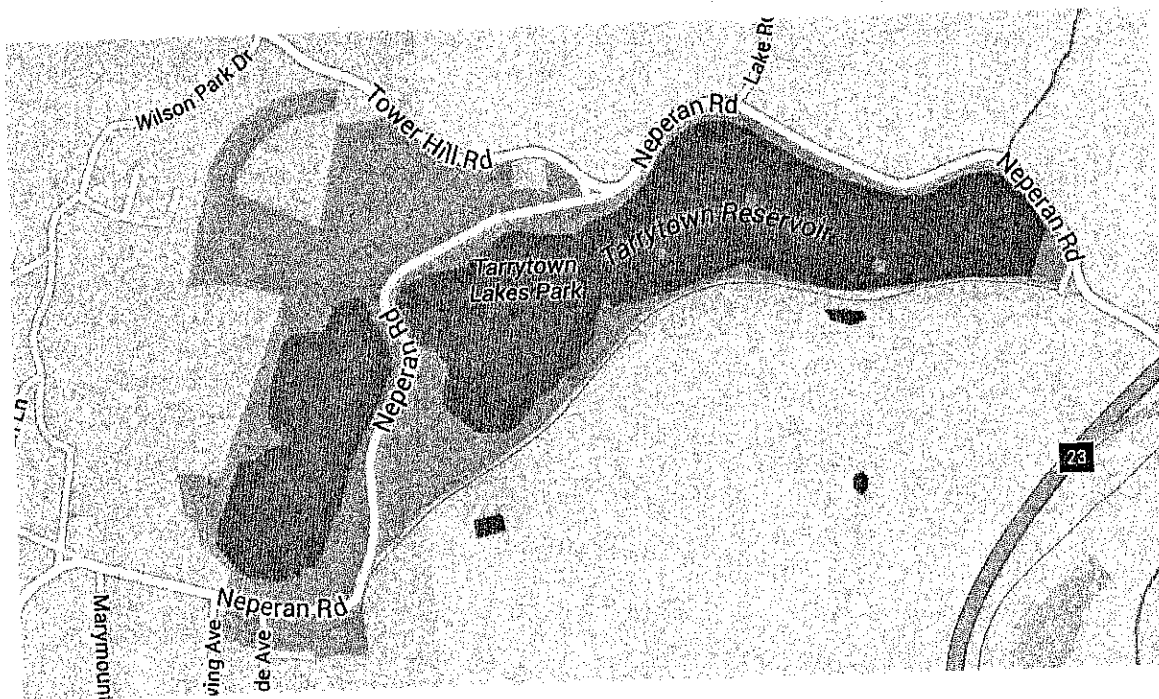
Over the next century, this water management system also offered residents a beautiful location for recreation in the form of fishing, hiking and skating.

The Tarrytown Lakes are recommended for landmark status.

7. Current Photograph (s) / Historic Photograph (s)



8. Current Map / Historic Map Showing Location



Nominated By: The Historical Society, Inc. One Grove Street, Tarrytown, NY
10591

**Local Landmark Nomination
Village of Tarrytown**

1. NAME OF PROPERTY

Current Name: Gate entry for Edgemont Condominiums

Historic Name: Gate entry for Julian F. Detmer Estate

2. LOCATION

Address: 200 Benedict Avenue

3. CLASSIFICATION

Ownership of Property
Private: X
Public-Local:
Public-State:
Public-Federal:

Category of Property
Building(s):
District:
Site:
Structure: Gate and Fence
Object:

4. FUNCTION OR USE

Historic: Residential
Current: Residential

Sub: Estate
Sub: Multi-family

5. DESCRIPTION

ARCHITECTURAL CLASSIFICATION: Entry Gate

MATERIALS:

Foundation:

Walls:

Roof:

Other: Cast Iron, Field Stone

6. SIGNIFICANCE

Areas of Significance: Social History, Landscape History

Date(s) of Construction: ca. 1900

Significant Person(s): Julian Francis Detmer

Architect/Builder:

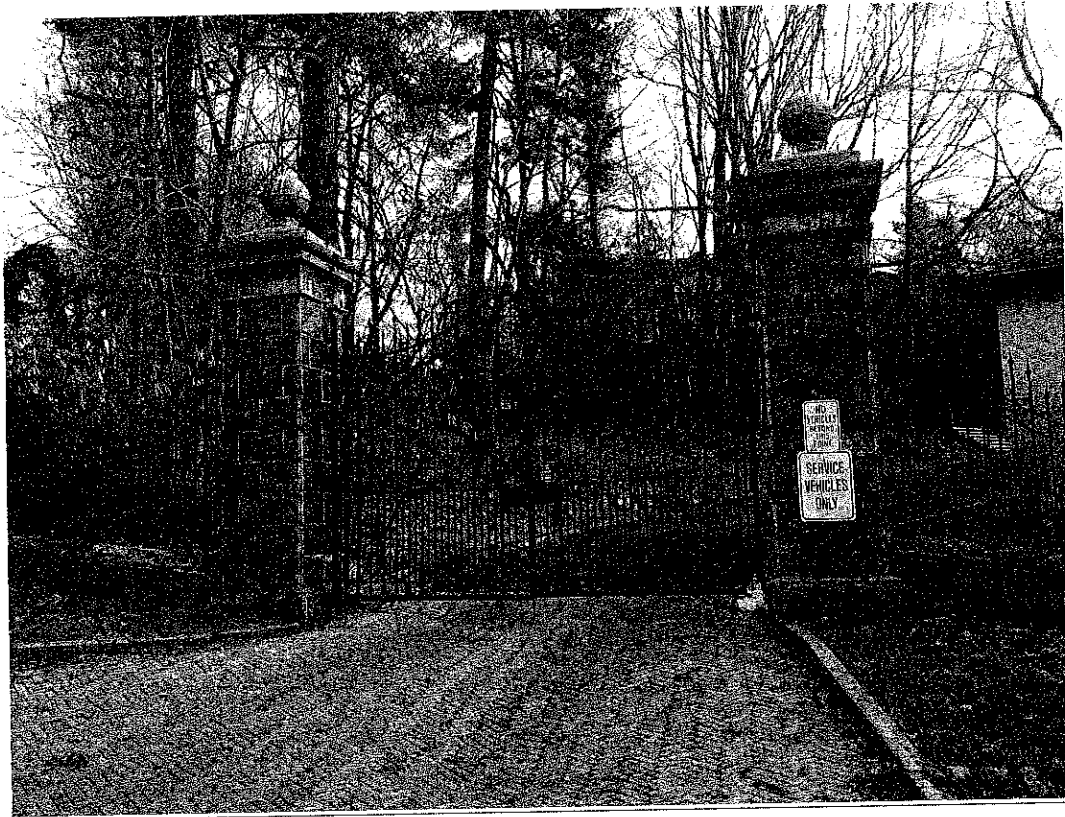
Historic Contexts: Estate, Arboretum

Statement of Significance

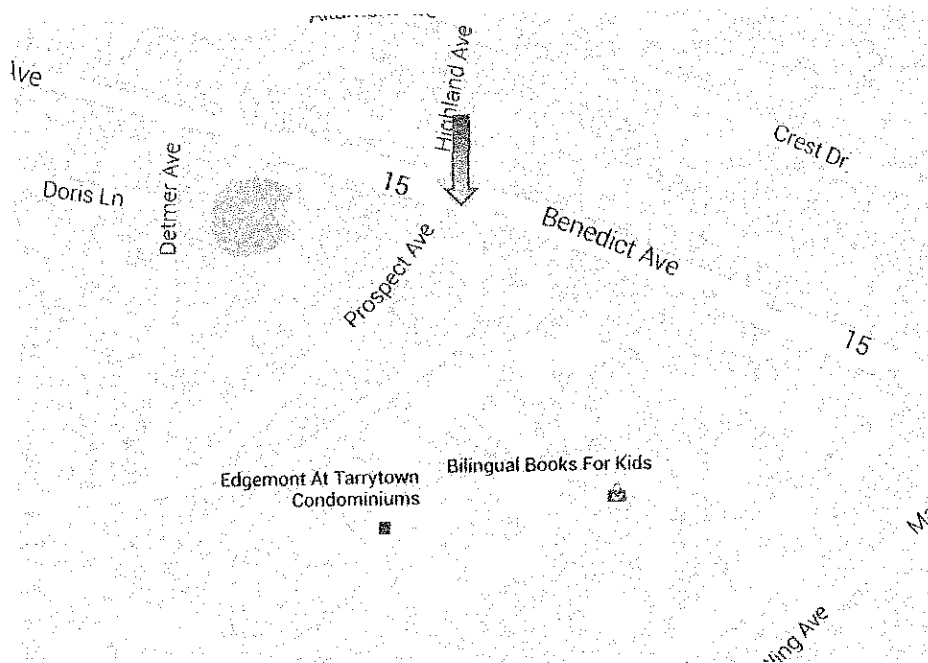
Julian Francis Detmer was born in Cleveland Ohio on December 4, 1865. As a young man he trained to be a merchant tailor and in 1888 he founded the Detmer Woolen Company. The business grew rapidly and he moved the headquarters to Chicago in 1890. Between 1899 and 1912 Detmer opened branches of his prosperous business in San Francisco, Los Angeles, Seattle, Kansas City, Boston, and New York City. Under Detmer's leadership, his company became the largest distributor of imported and domestic woolens and tailors' trimmings. In 1900 Detmer moved to New York City and began looking to purchase a country home in the surrounding area. The same year he moved to New York, Detmer purchased the Helen Thompson estate on Benedict Avenue in Tarrytown. The main residence was updated and patterned after a Normandy chateau. A grand entrance to the estate was installed with stone pillars and cast iron fence posts. Detmer's last name was carved near the top of each pillar. After purchasing the Thompson estate, Detmer also purchased a few of the surrounding properties and designed a beautiful 100-acre arboretum. The estate, which was named *Edgemont*, and listed in records as *Detmers Nurseries*, served to highlight Detmer's hobby as an amateur landscape gardener. He had over 1500 varieties of trees and shrubs shipped to the estate from Europe and displayed the finest collection of deciduous and evergreen trees in the United States. The nurseries eventually contained over one hundred thousand specimens of flowering and ornamental shrubs.

The mansion burned in 1971 and the estate was sold to a developer in 1973. Edgemont condominiums, the first in Tarrytown, were built the following year. The entry gate is the most recognizable feature of the former grand arboretum.

7. Current Photograph (s)/Historic Photograph (s)



8. Historic Map/Current Map Showing Location



Nominated By: The Historical Society, Inc. One Grove Street, Tarrytown, NY 10591

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VILLAGE OF TARRYTOWN

INTERNAL MEMORANDUM

To: Mayor Fixell and the Board of Trustees

From: Michael Blau, Village Administrator

Date: August 2, 2016

Subject: Traffic Mitigation – RFP

Included herewith please find a spreadsheet which provides you a breakdown of the proposals received in response to the RFP issued by the Village for traffic mitigation associated with the Edge-on-Hudson project. This spreadsheet has been updated since I last provided the spreadsheet to you to incorporate additional warrant analysis for all traffic signals. When questioned as to how you wanted to handle the selection process, it was determined I should make a recommendation to the Board of Trustees regarding the firm to be selected to perform the analysis.

It is my recommendation that the Board select JMC Planning to complete this work. Even though Adler Consulting, who the Village has used in the past, is the lowest proposer, I have had issues with the firm in the past with providing requested information and reports on a timely basis. In addition, JMC proposes a 7 week turnaround and Adler Consulting is an 11 week turnaround. I have included herewith the proposal received from JMC which was updated per my request regarding warrant analysis for all traffic signals, and they adjusted their fee schedule.

Please note that the agreement between the Villages of Sleepy Hollow and Tarrytown provides for a fair share contribution toward the study and traffic mitigation of \$384,000.



July 7, 2016

Tarrytown Village Hall
1 Depot Plaza
Tarrytown, NY 10591

Attn.: Mr. Michael J. McGarvey, P.E.
Email: MMcGarvey@tarrytowngov.com

RE: Rehabilitation of the Kitchen Slab at
Tarrytown Firehouse
120 Franklin Street
Tarrytown, NY 10591

Mr. Michael McGarvey:

We propose to provide you Professional Services at the above referenced address, as outlined in the Summary of Services below.

Description of Project

We understand the project is for the rehabilitation of the foundation and slab of the firehouse addition at the above referenced address which appears to be settling. This addition houses the firehouse kitchen.

Summary of Services

Phase 1 – Conditions Survey & Structure Analysis (Completed)

- Survey the site to determine conditions as they affect our work within the firehouse main structure and within the addition (kitchen);
- Coordinate probe work for the kitchen area with the contractor (1 day of probes and inspection);
- Review existing building structural plans;
- Determine existing framing floor construction and capacity;
- Determine probable cause for the settlement of the firehouse addition.

Phase 2 – Design Development

- Prepare structural reinforcement design for the firehouse addition floor as necessary;
- Prepare structural plans and details;
- Prepare design specifications;
- Attend design development meetings;
- Attend up to two meetings to review design, specifications and phasing.

Phase 3 – Bidding & Construction Administration

- Attend a pre-bid meeting if required (max. 1 meeting);
- Review bidder's qualifications upon request;
- Assist in sending contract documents to Contractors for bidding;
- Respond to "Requests for Information" from Contractors;
- Attend pre-construction meetings (max. 1 meeting);

- Review submittals including shop drawings as required on structural drawings and specifications as requested;
- Review material testing and controlled inspection reports. Note: Concrete testing agency is to be retained directly by owner;
- Perform construction observation limited to one observation per week for the entire duration of construction. Estimated duration will be determined upon completion of Phase 1 of work. One inspector visit counts as one site visit. It may be necessary for our design engineer or architect to visit the site with our inspector; this would count as two site visits. We will also provide coordination services and additional information as required by contractor during this time. Observation is performed to ensure conformance of construction to the design intent. The timing of key aspects of construction may require site visits to be made more frequently. In addition, changes to the design during construction, unanticipated conditions, as well as scheduling changes by other parties may cause the estimated construction period to exceed our estimate. Site visits beyond these will be billed as an additional service at the rates below;
- Provide monthly reports of our site visits;
- Provide punch list of completed work;
- Upon request, perform warranty walk-through prior to expiration of contractor's warranty for improper work.

The mechanical and plumbing equipment within the space will need to be removed for us to perform Phase 2 and Phase 3 work. This work will need to be coordinated by a licensed MEP engineer. EDG can provide MEP Engineer contact information should it be required.

Professional Fees

Our Professional Fee for the Phase 2 and Phase 3 work cited above will be \$7,800, payable as follows:
\$2,000 payable upon your signing of this Proposal, which will then serve as our Agreement;
\$2,200 payable upon completion of Phase 2 - Design Development;
\$3,600 payable as a percentage of Phase 3 completion.

Services	Base Fees
Phase 1 - Conditions Survey & Structure Analysis	Completed
Phase 2 - Design Development	\$4,200
Phase 3 - Bidding & Construction Administration	\$3,600

In addition to the above Professional Fees, we are to be reimbursed any expediting, filing fees, express mail or messenger, or other non-payroll expenses when paid by us. Fees are estimated as follows:

24x36 Plan Printing - \$2 per page
Express Mail - \$20 2nd Day/\$25 Standard/\$35 Priority
Other Reimbursable 20% markup

Additional Services

Additional Services, when performed at your discretion, shall be billed at an hourly basis, according to current standard hourly rates. Our current standard hourly rates are:

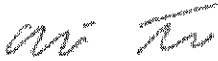
	<u>I/II</u>
Principal	\$300/\$325
Associate Principal	\$225/\$250
Project Eng./Manager	\$200/\$225
Sr. Arch/Eng.	\$175/\$200
Arch./Eng.	\$135/\$165
Technical Consultant	\$75/\$100

EDG provides outstanding services in:

- Architecture and Structural Engineering
- Planning, Code Consulting and Project Management
- Plaza, Façade and Garage Restoration

Thank you for the opportunity of submitting this proposal. If acceptable, please sign and return to our office. Please note, **we cannot proceed with the project until we have received the retainer**. Feel free to contact our office with any questions you might have.

Very truly yours,



Anthony Stasio, P.E.
EDG
ENG - 160515

Accepted

Date

Standard Terms and Conditions

- CONTRACT** - It is understood and agreed that the Contract consists of the dated Agreement executed by the Client and Gage Meyer Engineers, P.C. dba Experion Design Group (EDG) and these Standard Terms and Conditions.
- DOCUMENTS** - All documents, including electronic files, produced by EDG under this agreement, shall remain property of the Firm and shall not be used for any other endeavor without EDG's written consent.
- CONSTRUCTION SERVICES** - When construction observation services are included in the Contract, EDG will provide personnel to observe whether construction is in general accordance with the construction contract. EDG is not a guarantor or insurer of the contractor's work; the contractor is solely responsible for the accuracy and adequacy of construction and for all other activities performed by the contractor, including the methods of construction; supervision of personnel and construction; control of machinery; falsework, scaffolding, and other temporary construction aids; safety in, on and about the job site; and compliance with OSHA and all other applicable regulations. EDG's monitoring of the contractor's performance will not include review or observation of the adequacy of the contractor's safety measures or of safety conditions on the project site.
- STANDARD OF CARE** - EDG will exercise the degree of care and skill ordinarily practiced under similar circumstances by engineers and architects providing similar services. Client agrees that services provided by EDG will be rendered without any warranty, expressed or implied.
- LIABILITY** - EDG carries general liability insurance of \$1,000,000 and professional liability insurance of \$1,000,000. EDG will furnish appropriate insurance certificates upon request. Client agrees that in any claim by the Client against EDG including, but not limited to, claims for negligence, professional malpractice, breach of contract, regarding direct, or indirect damage to the Client or any consequential damages sustained by the Client, as well as any claim for contribution or indemnification that the Client is seeking against the EDG, shall be limited to the fee paid to EDG. The Client understands that the fee for services under this agreement reflects this limitation of liability.
- LOST PROFITS/CONSEQUENTIAL DAMAGES** - Notwithstanding any other provision of the agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or EDG, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.
- CURRENT STANDARD HOURLY RATES** - EDG reserves the right to reevaluate its current standard hourly rate schedule for hourly projects or additional services during the first month of each calendar year. Hourly time is billable in 15 minute increments. Site Visits and Site Observations are charged a minimum of three hours and include travel time to and from our office.
- PAYMENT TERMS** - The Client agrees to pay EDG in accordance with the following payment terms: Invoices will be submitted approximately monthly unless otherwise provided for in the Contract. Invoices will be payable within thirty days after receipt of the invoice. If Client fails to make payments for any amounts within 45 days from when payment is due, EDG may suspend performance of services upon five (5) business days' written notice to Client. EDG shall have no liability whatsoever to Client for any costs or damages as a result of such suspension or withdrawal of Department of Building application caused by nonpayment of such undisputed amounts due from Client. No deductions shall be made from the EDG's compensation on account of penalty, liquidated damages, pending or potential claims against EDG, or other sums withheld from payments to contractors, or on account of the cost of changes in the work other than those for which the EDG has been adjudged to be liable by a court of competent jurisdiction. If payment is not received within 45 days, EDG will consider non-payment just cause to terminate service.
- MEDIATION** - Within forty-five (45) days after the Claimant has mailed the notice of Claim to the Respondent as provided herein, the Claimant and Respondent shall confer and shall appoint by mutual agreement, a mediator. In the event that, for any reason whatsoever the Claimant and Respondent cannot select a mutually acceptable mediator, a mediator may be appointed by any court of competent jurisdiction upon application of either party. Within a reasonable period after appointment of the mediator, but in no event longer than one hundred eighty (180) days thereafter, the alleged claim shall be submitted to mediation which shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this agreement. During the mediation, the parties shall, at all times, act in good faith and utilize their best efforts to resolve the dispute that is the subject of mediation. In the event the dispute is not resolved by mediation as provided herein, and conditioned upon full and good faith compliance with each of the provisions and procedures specified herein, then and only then the Claimant may file a legal action in the same manner and subject to the same conditions, requirements and limitations as if mediation had not occurred. Each party shall bear its own attorneys' fees, costs and other expenses in any mediation, arbitration or litigation, except that each party shall be responsible and pay for one-half of the cost and expenses of the mediator. Notwithstanding the above, should Owner bring a claim against EDG in any dispute resolution process other than mediation and EDG is the prevail party on the Owner's claim, Owner shall pay to EDG all costs incurred by EDG including but not limited to attorney's fees, expert fees, and court and arbitration costs.
- PRECEDENCE** - These Standard Conditions shall take precedence over any inconsistency or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document. Governing Law: The validity and interpretation of this Contract shall be governed by the laws of the State of New York.



Condition Survey Report Fire House, Tarrytown

To:	Mike Mc Garvey (MMcGarvey@tarrytowngov.com)
Cc:	Anthony Stasio (EDG)
Report written by:	Catherine Gonzalez, Project Architect
Report reviewed by:	Anthony Stasio, P.E.
Field Inspection Date (s):	06.15.2016
Field Inspection Time:	11:00am-12:30p.m.
Weather:	80's-Sunny
Attendees:	Mike Mc Garvey; Catherine Gonzalez (EDG)

The property, located at 150 West Franklin St. Tarrytown, is rectangular in shape (*refer to photo 6*) and it's divided in two sections. The front section, the original building and accessible from Franklin St. (east side), and the latest section at the back of the house, which serves as the kitchen space. On 06.15.2016: EDG representative (Catherine Gonzalez) visited, to inspect the condition of the existing floor framing, at the back of the house. Two probes were opened to perform the investigation. *Refer to photo 1SK.*

See below observations:

- Observations probe 1 (photos 3 thru 5):
 - Probe was opened at the floor nearest to the original building structure/ foundation. A girder was observed bearing "only" on a CMU with one brick shim in between. The girder does not touch the existing foundation wall and no blocking support was evident.
 - Joists were visible across, supported by the girder. No bracing or other supports were visible during the investigation.
- Observations probe 2 (photo 2):
 - Probe was opened near the back door access. Sand was observed at the bottom of the crawl space and concrete perimeter wall along the door location. Due to the insulation and small opening of the probe, visibility and access was limited.

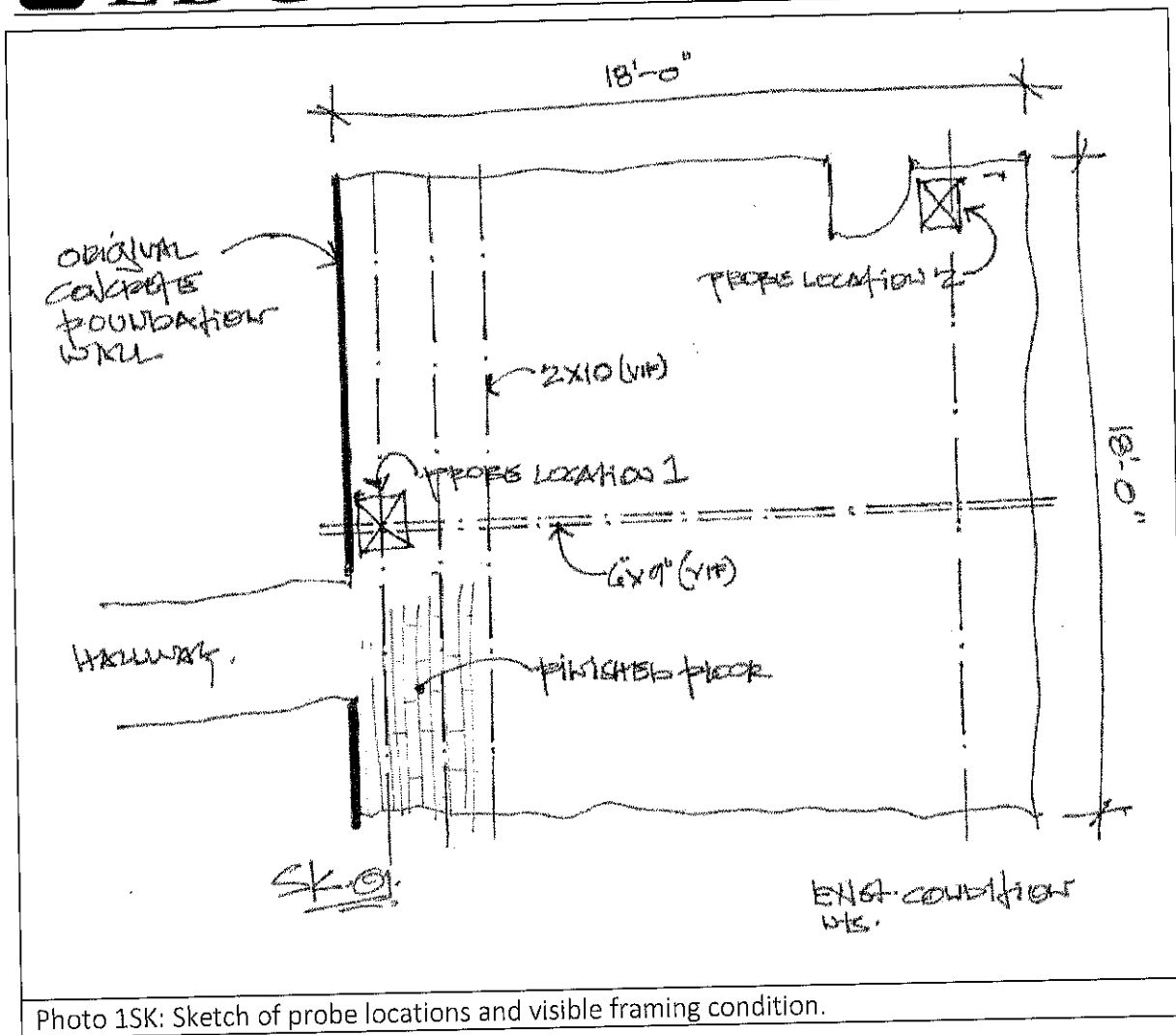


Photo 1SK: Sketch of probe locations and visible framing condition.

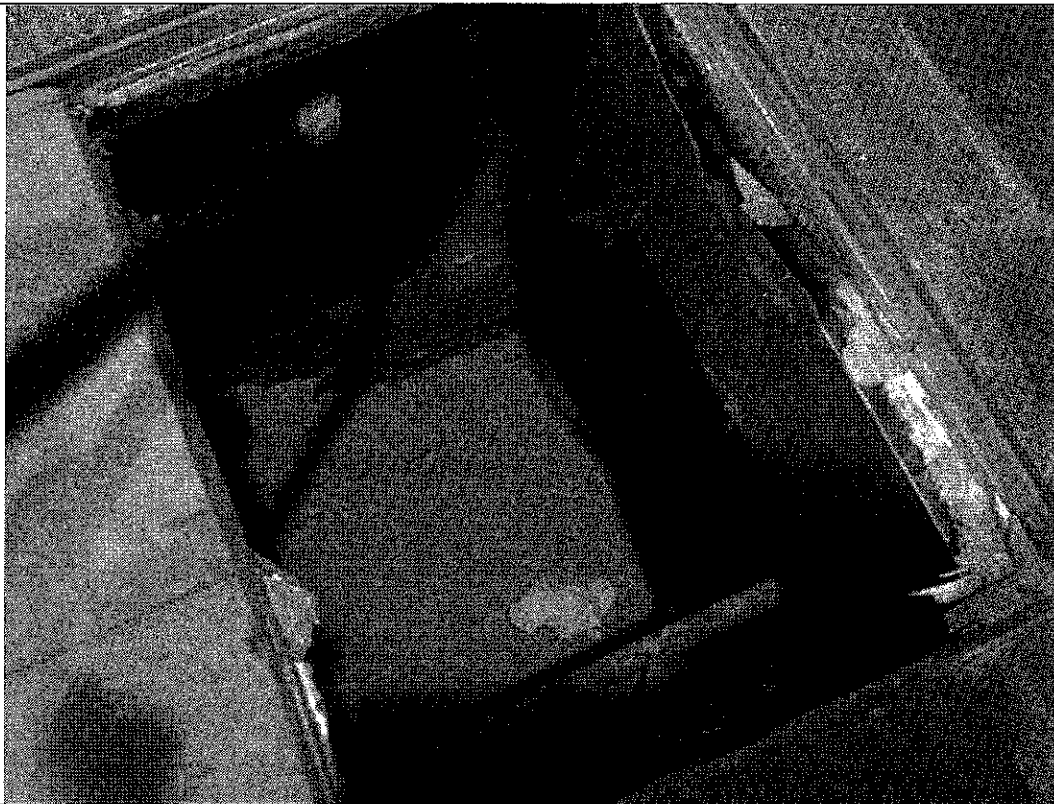


Photo 2: Sand observed at the bottom of the crawl space. Visibility was limited.



Photo 3: Probe location 1, girder and joist are partially visible.



Photo 4: Girder supported by bricks, debris, and CMU. Foundation visible beyond.



Photo 5: Deteriorated control joints at vertical and horizontal joint.



Photo 6: General photo of the 18x18 space.



Tarrytown Fire Department

Chief: KELLY MURPHY

First Assistant: DAVID GOLDSTEIN

Second Assistant: FRANK MORABITO

www.tarrytownfd.org

Secretary

ALICIA GOLDSTEIN

Treasurer

DOMENIC MORABITO

July 28th, 2016

To: Tarrytown Village Board of Trustees
CC: Michael Blau, Village Administrator

Re: Tarrytown Fire Department Parade 2017

Mayor Fixell and Trustees,

I am writing to request your support with the Tarrytown Fire Department hosting a parade in August of 2017. The last fire department parade that was hosted by our department was in 2008 by Chief Derivan. It is an excellent community event for families and local businesses.

The proposed dates are August 12th, or August 19th which would work best with the current parade calendar for the area. Invitations would be sent to Westchester and Rockland fire department units to participate and be judged by the Westchester County Parade Judges Association. The proposed route would line up on Leroy avenue at 2pm and step off at 3:00pm following the route of Broadway to Main Street and ending in Pierson Park where residents would enjoy marching band music and refreshments.

Word will be spread through social media and physical signs to business owners and residents to attend the parade. The response from the last parade in 2008 was fantastic from our residents. Main Street and Broadway were lined with people cheering for their local fire departments. It was certainly a positive event for the village!

I would like to begin to form a committee to get working on this parade as soon as possible.

Respectfully,

Dave Goldstein
1st Asst. Chief

Kathy Deufemia

From: Mike Blau
Sent: Tuesday, July 26, 2016 12:32 PM
To: Kathy Deufemia
Subject: FW: The Whistle Horn

Use this one for the WS

From: Gideon Rabino [<mailto:GideonRabino@msn.com>]
Sent: Tuesday, July 26, 2016 10:27 AM
To: Mike Blau
Subject: Re: The Whistle Horn

Yes. And also the pitch of the siren which could be "softened". I can volunteer to work with you if you like. I still work full time for the State in Manhattan but I'll make the time.

Gideon Rabino

From: Mike Blau <MBlau@tarrytowngov.com>
Sent: Tuesday, July 26, 2016 10:11 AM
To: 'Gideon Rabino'
Subject: RE: The Whistle Horn

I presume you are referring to the number of blasts

From: Gideon Rabino [<mailto:GideonRabino@msn.com>]
Sent: Tuesday, July 26, 2016 9:16 AM
To: Mike Blau
Subject: Re: The Whistle Horn

Thank you!

Another idea is to split the station into a number of locations operated at a lower decibel. Finally, you could use a fog horn which is less overwhelming backed up by texts to the fire fighters indicating location rather than using the whistle horn to indicate where the emergency is at.

Much appreciated and thanks for responding back!

Gideon Rabino

From: Mike Blau <MBlau@tarrytowngov.com>
Sent: Tuesday, July 26, 2016 8:41 AM

To: 'Gideon Rabino'; Doug Zollo; Drew Fixell; Tom Basher; Tom Butler; Robert Hoyt; Mary McGee; Becky McGovern
Subject: RE: The Whistle Horn

I will discuss with the Board, however, I do not know if one whistle at 9 and 119 will provide the coverage necessary. We will look in our files because at one time we had this analyzed.

From: Gideon Rabino [<mailto:GideonRabino@msn.com>]

Sent: Saturday, July 23, 2016 1:42 PM

To: Mike Blau; Doug Zollo; Drew Fixell; Tom Basher; Tom Butler; Robert Hoyt; Mary McGee; Becky McGovern

Subject: Re: The Whistle Horn

Mike,

I haven't bothered you guys in a while and I really appreciate you restricting the use of the whistle horn between 9pm- 6am as your email below has indicated. Unfortunately, lately the whistle horn has been instead used incessantly during the day disrupting everyone's beautiful summer days/evenings and affecting our businesses.

Is there any chance the horn can be moved to another location relieving the business hub and the residents from this extremely noisy and disturbing sound? One of the council members who I met campaigning for reelection and who I voted for promised to look into moving it to the 119/ Broadway intersection. I really hope this happens soon. The residents I spoke to are getting fed up and will remember those who support a plan to relieve Main Street and the surrounding areas from this on going air pollution. I am also hoping we can explore some 21st century substitute fire alarms in the best interest of both the fire fighters and everyone else. Let me end this noting that I am one hundred percent behind the fire fighters and the police having worked for the government and worn uniforms for four and a half decades. Thank you for your consideration.

Gideon Rabino

From: Mike Blau <MBlau@tarrytowngov.com>

Sent: Friday, July 12, 2013 11:08 AM

To: 'Gideon Rabino'; Doug Zollo; Drew Fixell; Tom Basher; Tom Butler; Robert Hoyt; Mary McGee; Becky McGovern

Subject: RE: The Whistle Horn

Mr. Rabino -- the policy in place regarding the fire whistle is 1 round of whistle blasts between the hours of 9 pm and 6 am and the regular 3 rounds between the hours of 6 am and 9 pm. In the future, if the number of rounds exceeds one (that is not the number of blasts) between the restricted hours, please provide me with the specific time and date and I will take up the matter with the Police Department which is the department that activates the whistle.

From: Gideon Rabino [<mailto:gideonrabino@msn.com>]

Sent: Friday, July 12, 2013 10:33 AM

To: Doug Zollo; Drew Fixell; Tom Basher; Tom Butler; Mike Blau; Robert Hoyt; Mary McGee; Becky McGovern

Subject: RE: The Whistle Horn

Gideon Rabino