

VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
REGULAR MEETING 7:00 P.M.  
MONDAY, MARCH 15, 2021  
VIA ONLINE ZOOM VIDEO CONFERENCE  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York

---

Members of the Public interested in viewing the meeting should visit <https://www.tarrytowngov.com/home/events/33746> for instructions on how to join & participate.

Members of the public who wish to have an item “screen shared” (i.e. displayed during the meeting) during their public comment period, must submit their document(s) to [Administrator@tarrytowngov.com](mailto:Administrator@tarrytowngov.com) no later than 12PM the day of the Board of Trustees Meeting.

---

SPECIAL MEETING: 6:00 P.M. – Police interviews

REGULAR MEETING: 7:00 P.M.

1. Board Miscellaneous and Liaison Reports
2. Changes and/or Additions to the Agenda
3. Administrator’s Report
4. Public Hearing on the Village of Tarrytown’s Tentative Budget for Fiscal Year 2021-2022, to be opened this evening, and continued through to the next meeting of the Board of Trustees on April 5, 2021, with the adoption of the Budget scheduled to take place on April 19, 2021. The Village Administrator will make the annual Budget Presentation tonight and then the Budget Hearing should be opened up for public comment.
5. Public Hearing on a Proposed Local Law to amend the Village Code regarding Special Events, Parades and related Permit Applications

WHEREAS, a notice of public hearing was published in the Journal News on March 6, 2021; and

WHEREAS, a public hearing was held on the proposed action on March 15, 2021; and

WHEREAS, the Board of Trustees of the Village of Tarrytown is the only agency which has approval authority over the Proposed Action and is therefore the Lead Agency for the Proposed Action.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

In accordance with Article 8 of the State Environmental Conservation Law and 6NYCRR Part 617, including without limitations the criteria set forth in 6 NYCRR Part 617.7(c) and based upon review of the Proposed Action, the Village Board of Trustees hereby determines that

the Proposed Action will not have a significant adverse impact on the environment, and hereby adopts a Negative Declaration.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the amendment to the Code of the Village of Tarrytown to add a Section to the Code regarding Special Events and Parades and related Permit Applications; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Tarrytown does hereby adopt these changes as Local Law No. 5 of 2021.

6. Opportunity for the Public to address the Board only on items listed on the Agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees.
7. Acknowledgement of Receipt of the 2020 Tarrytown Volunteer Ambulance Corps Service Award (Pension) Program Annual Report Regarding Qualifying Points Received

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby acknowledge receipt of the Tarrytown Volunteer Ambulance Corps 2020 annual report of points achieved by respective members of the Ambulance Corps for qualification for Village contribution to the Ambulance Corps members service award program, which report shall be posted for public inspection and comment for 30 days prior to Board of Trustees' consideration of approving submission of the report to the pension fund underwriter, subject to final sign-off by the Mayor.

8. Appointment of Recreation Attendant

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby appoint Nicole Jamate as Recreation Attendant to work at the Front Desk at the Fitness Center at a salary of \$13.50 per hour effective March 16, 2021 and shall be subject to all applicable civil service rules and regulations.

9. Appointment of Village Clerk

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby appoint \_\_\_\_\_ of \_\_\_\_\_, New York, to the position of Village Clerk, at an annual salary of \$95,000, to fill the unexpired portion of the term that shall expire in December of 2022, and with a starting date of Monday, April 12, 2021, subject to the provisions of Civil Service and other applicable local and State law.

10. Adoption of Public Health Emergency Operations Plan for the Village of Tarrytown

WHEREAS, in accordance with New York State Labor Law §27-c, a Public Health Emergency Operations Plan Law was adopted following the passing of New York State legislation (Bill Numbers S8617B/A10832) signed by the Governor of the State of New York on September 7, 2020.

WHEREAS, this law requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease, which may impact the Village's operations. This plan was developed exclusively for and is applicable to the Village of Tarrytown.

NOW BE IT RESOLVED that in the interest of the health, welfare and safety of the Village's employees and contractors and help ensure the continuity of Village operations, the Village does hereby adopt the Public Health Emergency Operations Plan for the Village of Tarrytown.

BE IT FURTHER RESOLVED that the Village will provide a copy of this plan to all employees of the Village of Tarrytown and a copy of this plan will be affixed to the official minutes of this meeting.

11. Greenburgh Drug and Alcohol Task Force Lease Agreement

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute a one-year lease agreement renewal with the Greenburgh Drug and Alcohol Task Force for the rental of a portion of the former Police Headquarters building, subject to conditions included in the lease agreement, including payment of utility fees.

12. Authorization to submit a Grant Application and execute an agreement with Westchester County Board of Legislators (BOL) regarding a Summer Camp Grant

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize to submit a grant application with the Westchester County Board of Legislators (BOL) through the Westchester County Youth Bureau for the 2021 Tarrytown/Sleepy Hollow Summer Camp Program.

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the Village Administrator to complete, sign and file the application documents for this grant; and

BE IT FURTHER RESOLVED, that Village Administrator Richard Slingerland is authorized to take the necessary and appropriate actions to execute and implement an agreement associated with this grant with Westchester County on behalf of the Village of Tarrytown.

13. Schedule a Special Meeting of the Board of Trustees

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby schedule a special meeting on Friday, April 9, 2021 at 9:00 a.m. E.S.T. via Zoom Video Conference to confirm the actions taken at the Fire Chief's Convention.

12. Approval of the Minutes of the Board of Trustees Regular Meeting of March 1, 2021

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the regular meeting of the Board of Trustees held on Monday, March 1, 2021 as submitted by the Village Clerk.

13. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 17 of Audited Vouchers in the total amount of \$452,297.83 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$ 225,865.52
Water	\$ 76,007.96
Sewer Fund	\$ 33,673.06
Capital	\$ 60,753.26
Library	\$ 1,308.99
Trust & Agency	<u>\$ 54,689.04</u>
Total	\$ 452,297.83

14. Opportunity for the Public to Address the Board on items not included on the agenda.  
Speakers have three (3) minutes before yielding to the next speaker.

15. Adjournment